

ROOM RESERVATION FORM

World Marketing Summit – 28 to 30 September 2013

Registrant's Name: _____

E-mail: _____

Tel no: _____

Flight Arrival Details: _____

Flight Departure Details: _____ (*should transportation be required)

	Room Only	Single + BF	Double + BF	No of Rooms	Arrival Date	Dept Date
Superior	185.60	208.80	232.00			
Deluxe	208.80	232.00	255.20			
Executive	255.20	278.40	301.60			
Junior Suite	313.20	336.40	359.60			
Executive Suite	348.00	371.20	394.40			

**room rates above inclusive 6% govt tax and 10% service charge.

Billing Instruction:

I hereby authorize The Everly Putrajaya Hotel to charge
 MYR _____ to my credit card

Credit Card Type:

() Visa () Master () Diners
 () JCB () Amex

Please tick

For Amex please provide the 4 digit Security No: _____

For VI/MC please provide the 3 digit Security No: _____

Credit Card No: _____

Expiry Date: _____

Signature: _____

Terms & Conditions:

- All prices are quoted in Ringgit Malaysia (RM).
- The hotel's official check in time is from 1400 hours and check-out time is at 1200 hours.
- For a guaranteed reservation, please return a copy of this reservation form to us not later than 15 September 2013 via fax no. 603 8892 2828 or email directly to reservation reservation.tep@theeverlygroup.com
- In the event of a no show or last minute cancellation 24 hours prior to arrival, a minimum of one (1) night room charge including the applicable taxes will be imposed.
 Kindly obtain a cancellation number from the reservation department for all cancellations.
- Availability of room type will be based on first come first serve basis. Any reservation made after the cut-off Date will be subject to availability.